Project #:	
------------	--



Professional Services Rating Sheet

1 Overall Approach to Project 2 Identification of Project Requirements 3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule 5 Meeting Project Schedule 5 Troject Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 20 Quality Control 22 Quality Control 23 Identification and Resolution of Issues 24 Attention to Detail 25 Communication w/ Project Manager 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 13 Responsiveness 14 Attention to Detail 31 Communication Skill 32 Responsiveness 15 Research & Investigation of Site 36 Far Exceeded Minimal Expectations 37 Preparation of Bid Documents 38 Data Collection 39 Development of Report 30 Attitude 31 Communication Skill 32 Responsiveness 13 Responsiveness 14 Attention to Detail 31 Communication Skill 32 Responsiveness 15 Research & Investigation of Site 4 Far Exceeded Minimal Expectations 4 Exceeded Minimal Expectations 5 C = Met Minimal Expectations	1 Overall Approach to Project 2 Identification of Project Requirements 3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule Cstudy/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Communication w/ Bidders 21 On Site Inspections 22 Quality Control 23 Identification and Resolution of Issues 24 Attention to Detail 25 Communication w/ Project Manager 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders 29 Professionalism 29 Professionalism 29 Professionalism 29 Professionalism 20 Communication Skill 21 Communication Skill 22 Responsiveness 23 Responsiveness 24 Attention to Detail 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders 29 Professionalism 29 Professionalism 29 Professionalism 29 Responsiveness 20 Responsiveness 21 Maintenance of Time Lines 23 Responsiveness 24 Attention to Detail 29 Professionalism 20 Responsiveness 27 Responsiveness 28 Design Driven Change Orders 29 Professionalism 29 Professionalism 20 Communication Skill 21 Communication Skill 22 Responsiveness 20 Responsiveness 21 Maintenance of Time Lines 23 Responsiveness 24 Attention to Detail 29 Professionalism 29 Professionalism 29 Responsiveness 20 Responsiveness 20 Responsiveness 20 Responsiveness 21 Maintenance of Time Lines 20 Responsiveness 21 Maintenance of Time Lines 22 Responsiveness 23 Responsiveness 24 Attention to Detail 29 Professionalism 29 Professionalism 20 Responsiveness 20 Responsiveness 21 Attention to Detail 29 Professionalism 20 Responsiveness 20 Responsiveness 21 Attention to Detail 29 Professionalism 20 Responsiveness 20 Responsiveness 21 Attention to			City Department of Service: Date of Proferm:	ervice:		
2 Identification of Project Requirements 3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 22 Quality Control 23 Identification and Resolution of Issues 24 Attention to Detail 25 Communication w/ Project Manager 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 32 Responsiveness 33 Responsiveness 4 A = Far Exceeded Minimal Expectations 36 A = Far Exceeded Minimal Expectations 37 Preparation of Bid Documents 38 Attitude 39 Professionalism 30 Attitude 30 Attitude 30 Attitude 31 Communication Skill 32 Responsiveness 4 A = Far Exceeded Minimal Expectations 4 A = Far Exceeded Minimal Expectations 4 A = Far Exceeded Minimal Expectations 5 Preparation of Bid Documents	2 Identification of Project Requirements 3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule 5 Response to Additional Scope of Services 6 Meeting Project Schedule 5 Responsiveness to Scope of Services 6 Meeting Project Schedule 5 Responsiveness to Requests 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders 22 Quality Control 23 Identification and Resolution of Issues 24 Attention to Detail 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 12 Maintenance of Time Lines 32 Responsiveness 13 Accuracy of Design 4 Attention to Detail 5 Research & Investigation of Site 6 General Oversight 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders 0 Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 18 Accuracy of Design 19 Grade Scale: 10 A = Far Exceeded Minimal Expectations 10 B = Exceeded Minimal Expectations 11 Far Exceeded Minimal Expectations 12 Met Minimal Expectations 13 Design/Britical Expectations 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 10 Design/Britical Expectations 21 A = Far Exceeded Minimal Expectations 22 Design Driven Change 23 Identification and Resolution of Site 24 Attention to Detail 25 Design Driven Change 26 General Oversight 27 Responsiveness 27 Responsiveness 28 Design Driven Chang	Proje	ct Overview	Grade*	Const	ruction Process	Grade*
3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 23 Identification and Resolution of Issues 24 Attention to Detail 25 Communication w/ Project Manager 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	3 Information Process Management 4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule 27 Responsiveness to Requests 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Communication w/ Bidders 11 Management of Sub-design firms 12 Management of Sub-design firms 13 Management of Sub-design firms 14 Attention to Detail The Selow William of Sub-design firms 15 Responsiveness 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of Sub-design firms 10 Communication w/ Bidders 11 Below Minimal Expectations 12 Failed 13 Not Applicable 14 Attention to Detail That IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	1	Overall Approach to Project		21	On Site Inspections	
4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 24 Attention to Detail 25 Communication w/ Project Manager 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	4 Responsiveness to Scope of Service 5 Response to Additional Scope of Services 6 Meeting Project Schedule 5 Meeting Project Schedule 5 Response to Additional Scope of Services 6 Meeting Project Schedule 5 Responsiveness to Requests 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 129 Professionalism 10 Draft Report 11 Final Report 129 Professionalism 110 Draft Report 129 Professionalism 130 Attitude 131 Communication Skill 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 10 Draft Report 11 Attention to Detail 12 Grade Scale: 13 Accuracy of Cost Estimate 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Draft Report 11 Attention to Detail 12 Grade Scale: 13 A = Far Exceeded Minimal Expectations 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Draft Report 11 Attention to Detail 12 Grade Scale: 13 A = Far Exceeded Minimal Expectations 15 B = Exceeded Minimal Expectations 16 D = Below Minimal Expectations 17 Fe = Failed 18 N/A Not Applicable 19 N/A Not Applicable	2	Identification of Project Requirements		22	Quality Control	
5 Response to Additional Scope of Services 6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 13 Accuracy of Design 4 Attention to Detail 5 Research & Investigation of Site 6 Value Engineering of Systems 7 Preparation of Bid Documents 1 Design Driven Change Orders 10 Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 13 Communication Skill 32 Responsiveness 14 Attention to Detail 5 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Exceeded Minimal Expectations 19 C = Met Minimal Expectations	5 Response to Additional Scope of Services 6 Meeting Project Schedule 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders 30 Development of Report 31 Communication Skill 32 Responsiveness 33 Actitude 34 Attention to Detail 35 Research & Investigation of Site 4 Accuracy of Cost Estimate 4 Accuracy of Cost Estimate 5 Responsiveness 4 Supporting documents and/or notes must be attached and included in the project file.	3	Information Process Management		23	Identification and Resolution of Issues	
6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	6 Meeting Project Schedule Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Management of sub-design firms 11 Final Report 12 Management of sub-design firms 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders 18 Accuracy of Cost Estimate 20 Communication w/ Bidders 26 General Oversight 27 Responsiveness to Requests 28 Design Driven Change Orders 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 32 Responsiveness 4 = Far Exceeded Minimal Expectations 4 = Far Exceeded Minimal Expectations 5 = Exceeded Minimal Expectations 6 = Met Minimal Expectations 7 = Failed 8 N/A Not Applicable	4	Responsiveness to Scope of Service		24	Attention to Detail	
Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 129 Professionalism 10 Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 27 Responsiveness to Requests 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 4 Responsiveness A Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	Study/Report Phase 7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 129 Professionalism 10 Draft Report 11 Final Report 129 Professionalism 130 Attitude 15 Responsiveness 16 Walue Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Management of sub-design firms 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of Sub-design firms 19 Management of Sub-design firms 20 Communication w/ Bidders 18 ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** ***Supporting documents and/or notes must be attached and included in the project file.	5	Response to Additional Scope of Services		25	Communication w/ Project Manager	
7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 4 Attention of Skill 32 Responsiveness 6 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	7 Project Initiation / Kick-Off 8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders 28 Design Driven Change Orders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 4 Esponsiveness 6 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable	6	Meeting Project Schedule		26	General Oversight	
8Data CollectionOverall Project Performance9Development of Report29Professionalism10Draft Report30Attitude11Final Report31Communication SkillDesign/Bid Process32Responsiveness12Maintenance of Time Lines13Accuracy of DesignGrade Scale:14Attention to DetailGrade Scale:15Research & Investigation of SiteA = Far Exceeded Minimal Expectations16Value Engineering of SystemsB = Exceeded Minimal Expectations17Preparation of Bid DocumentsC = Met Minimal Expectations	8 Data Collection 9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders Overall Project Performance 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	Study	/Report Phase		27	-	
9 Development of Report 10 Draft Report 11 Final Report 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 29 Professionalism 30 Attitude 31 Communication Skill 32 Responsiveness 4 Responsiveness 6 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	9 Development of Report 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 10 Draft Report 11 Final Report 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders ****RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	7	·				
10 Draft Report 11 Final Report Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 30 Attitude 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	10 Draft Report 11 Final Report 22 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 30 Attitude 31 Communication Skill 32 Responsiveness 32 Responsiveness 4 = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ****RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	8			Overa	*	
11 Final Report Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	11 Final Report Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 31 Communication Skill 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.		<u> </u>				
Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	Design/Bid Process 12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders 32 Responsiveness Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.		<u>*</u>				
12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	12 Maintenance of Time Lines 13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 19 Management of sub-design firms 20 Communication w/ Bidders 12 Maintenance of Time Lines 15 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.				_		
13 Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Design 19 Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	Accuracy of Design 14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable Not Applicable N/A Not Applica	_			32	Responsiveness	
14 Attention to Detail 15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents Grade Scale: A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations	Attention to Detail Research & Investigation of Site Value Engineering of Systems Preparation of Bid Documents Accuracy of Cost Estimate Management of sub-design firms Communication w/ Bidders A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.						
15Research & Investigation of SiteA =Far Exceeded Minimal Expectations16Value Engineering of SystemsB =Exceeded Minimal Expectations17Preparation of Bid DocumentsC =Met Minimal Expectations	15 Research & Investigation of Site 16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 18 Actual Supporting documents 19 Management of Sub-design firms 20 Communication w/ Bidders 19 Management of Sub-design firms 20 Communication w/ Bidders 20 Communication w/ Bidders 21 A = Far Exceeded Minimal Expectations B = Exceeded Minimal Expectations C = Met Minimal Expectations F = Failed N/A Not Applicable		• •				
16Value Engineering of SystemsB =Exceeded Minimal Expectations17Preparation of Bid DocumentsC =Met Minimal Expectations	16 Value Engineering of Systems 17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 18 **RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	14					
17 Preparation of Bid Documents C = Met Minimal Expectations	17 Preparation of Bid Documents 18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders 18 Accuracy of Cost Estimate 20 Communication w/ Bidders 20 Communication w/ Bidders 21 Expectations 22 Failed 23 Not Applicable 24 ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	15			A =		
· · · · · · · · · · · · · · · · · · ·	18 Accuracy of Cost Estimate 19 Management of sub-design firms 20 Communication w/ Bidders The project file is a second of the project file in the project file. D = Below Minimal Expectations F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.	16			B =		
18 Accuracy of Cost Estimate D = Below Minimal Expectations	19 Management of sub-design firms 20 Communication w/ Bidders F = Failed N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.		•		C =		
· · · · · · · · · · · · · · · · · · ·	20 Communication w/ Bidders N/A Not Applicable ***RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE*** Supporting documents and/or notes must be attached and included in the project file.		•		_		1S
	RATINGS BELOW "C" REQUIRE WRITTEN JUSTIFICATION THAT IS OBJECTIVE AND IDENTIFIABLE Supporting documents and/or notes must be attached and included in the project file.						
20 Communication w/ Bidders Not Applicable	Supporting documents and/or notes must be attached and included in the project file.	20	Communication w/ Bidders		N/A	Not Applicable	
Supporting documents and/or notes must be attached and included in the project file.			Supporting documents and/or				ABLE***
		Proj	ect Manager:				
Project Manager:	Project Manager:	Siano	turo			Data	_

COPIES ARE TO BE DISTRIBUTED TO THE FIRM AND PLACED IN THE PROJECT FILE UPON COMPLETION